

TOWNSHIP HIGHWAY/UTILITY PERMIT

WHEREAS, I (We) \_\_\_\_\_, \_\_\_\_\_  
(Name of Applicant) (Mailing Address & Phone Number)

Hereinafter termed the Applicant, request permission and authority to do certain work herein described on the right-of-way of Township Road known as \_\_\_\_\_ Route(s) \_\_\_\_\_, Section(s) \_\_\_\_\_, from \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_ Township, Effingham County.

The work is described in detail on the attached:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Permit is subject to the conditions and restrictions of Part 530 of Title 92 of the Illinois Administrative Code including but not limited to the following:

- 1.) It is the Applicant’s responsibility to establish the correct property line. The permit only grants the applicant permission and authority to do certain work herein described on the R.O.W. of the Township. This permit does not authorize work within County R.O.W. The Township will not be party to any negotiations between the utility and abutting property owners.
- 2.) The proposed improvement(s) shall be located as close to the ROW line as possible. No excavation shall be conducted within 5 feet of the roadway surface and no utility shall be placed in the front slope of the ditch without written permission of the Township Highway Commissioner. All utilities shall be placed a minimum of 36” below the existing ground surface or 36” below ditch flow line if utility is crossing or within the limits of the ditch.
- 3.) The Applicant shall lay, construct, operate, and maintain said lines so as not to interfere with the natural drainage of said highways and to not interfere with the construction or maintenance of said highways (no valves, hydrants, handholes, poles, guy wires or similar items shall be placed on the front slope or within flow line of the existing ditch). Said lines shall also be placed above or below the surface, so as not to interfere with public travel. The Applicant shall install all road crossings without disturbing the existing surface or base of the roadway by auguring/boring unless written approval is granted by the Township Highway Commissioner to open cut the pavement. All boring, auguring, or jacking pits shall be a minimum of 5 feet from the closest edge of pavement and shall not be left open overnight. All boring, auguring, or jacking pits shall be backfilled in such a manner that settlement will be minimized.
- 4.) The Applicant shall furnish all material, labor, and pay all costs required to restore said highway and ROW to a condition similar or equal to the conditions that existed before the commencement of the described work. All material used and method of construction shall conform to the appropriate sections of the IDOT “Standard Specifications for Road and Bridge Construction” (Current Edition). It shall be the responsibility of the Applicant to properly grade (positive drainage), seed, or sod any portions of the right-of-way disturbed during the described work. This shall include installation and maintenance of any and all BMP’s that may required to minimize and/or prevent erosion in the ROW during and after construction is complete and until final vegetation is established.
- 5.) The Applicant shall notify the Township Highway Commissioner a minimum of 72 hours prior to construction of said facility, so the Township is aware of noted construction and they may furnish inspection, if it deems such inspection necessary. The Applicant shall also notify the Township Highway Commissioner at the completion of the described work and cleanup.
- 6.) Applicant understands the Township may request bonding for said improvements.

- 7.) In granting this permit, the Applicant agrees to provide and maintain traffic control with warning signs, barricades and flagmen conforming to the IDOT "Manual on Uniform Traffic Control Devices" and IDOT "Traffic Controls Standards".
- 8.) The Applicant, his(her) successors and assigns, shall assume all risk and shall agree to defend, indemnify, and hold harmless the Township for damages incurred to persons and property in conjunction with this work.
- 9.) The Applicant shall not trim, cut, or in any way disturb any trees or shrubbery along the highway without written approval of the Township Highway Commissioner.
- 10.) The Applicant shall adjust, relocate and repair said facilities, at no expense to the Township, if any future highway construction or maintenance along the Township Road should be required.
- 11.) A copy of this permit shall be in the possession of said Applicant's crew performing said work in the event they are asked to show proof of permit by any County or Township personnel.

This permit covers the operation and presence of specified equipment, material, or facility on the Right-Of-Way which may be related to the authorized work.

One original copy of this application will be retained by the Township Highway Commissioner.

The work authorized by this permit shall be completed within \_\_\_\_\_ days (requested by applicant) after the date of approval by the Township Highway Commissioner, otherwise the permit will be considered null and void.

A copy of this permit will be required to be returned within 30 days of the completion of work.

This permit is hereby accepted and its provisions agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Witness \_\_\_\_\_

Signed \_\_\_\_\_  
Applicant

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City) (State)

\_\_\_\_\_  
(City) (State)

**Emergency Contact Information**

\_\_\_\_\_  
Emergency Contact Name

\_\_\_\_\_  
24 Hour Emergency Contact Number

SIGN AND RETURN TWO ORIGINALS TO: Township Highway Commissioner  
See Attached Document for Contact Information

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Printed Name of Township Highway  
Commissioner

\_\_\_\_\_  
Signature

<b>Township</b>	<b>Highway Commissioner</b>	<b>Home Phone Number</b>	<b>Maintenance Building Phone Number</b>
Banner	Jake Herrmann	217-343-9653	
Bishop	Joe Worman	217-925-5329	
Douglas	Jeff Anderson		217-347-5734
Jackson	Jerald Shepard	618-483-6617	
Liberty	Shane Brandt	618-487-5070	
Lucas	Rod Grunloh	217-739-2528	
Mason	Howard Cain	217-536-6139	
Moccasin	Doug Hammer	618-292-3352	
Mound	Rodney Schultz	618-483-3364	618-483-6610
St. Francis	David Browning		217-240-4737
Summit	Joe L. Workman		217-868-2647
Teutopolis	Tom Rauch	217-857-6296	
Union	Brad Garbe	217-663-9168	
Watson	Steve Bergfeld		217-536-9260
West	Mel Stuemke	618-201-1943	