

# *Effingham County Clerk and Recorder*

KERRY J. HIRTZEL

P.O. BOX 628 - 101 N. FOURTH STREET - EFFINGHAM, IL 62401  
PHONE (217) 342-6535 - FAX (217) 342-3577- [countyclerk@co.effingham.il.us](mailto:countyclerk@co.effingham.il.us)

Due to COVID19, all 2020 General Election Voters are encouraged to cast a ballot prior to Election Day, either by mail or during early voting. Voting by mail is an easy option for voters and you can request a vote by mail ballot through mail, in person, email or online.

## **Step 1. Complete an APPLICATION for a Vote-By-Mail Ballot**

Pursuant to Public Act 101-0642 an application for a vote by mail ballot is enclosed, or you can submit an application online at [www.co.effingham.il.us/clerk-recorder/elections](http://www.co.effingham.il.us/clerk-recorder/elections) or [elections.il.gov/](http://elections.il.gov/) or <https://www.elections.il.gov/ElectionOperations/VotingByMail.aspx>  
Your ballot will be mailed to the address you specify on your application.

## **Step 2. Submit Your APPLICATION for a Vote-By-Mail Ballot**

Your application must be submitted by one of the following methods:

1. Mail or in-person delivery to:  
Effingham County Clerk  
101 North Fourth Street, Suite #201  
P O Box 628  
Effingham, Illinois 62401
2. Send a scanned copy or photo of the application to [election@co.effingham.il.us](mailto:election@co.effingham.il.us)

An application for a Vote-By-Mail Ballot must be received by October 29, 2020, the last day the County Clerk can mail out a ballot, or by November 2, 2020 if delivered in person.

## **Step 3. Receive Your BALLOT in the Mail**

For voters who return their application early ballots will be mailed out starting September 24, 2020 in order for receipt by the voter by October 5, 2020.

For applications received in the County Clerk's office after voting by mail has started on September 24, 2020 ballots will be mailed within two business days after the office receives the application. If you do not receive your ballot or have questions, you may contact the County Clerk's office at 217-342-6535 or [election@co.effingham.il.us](mailto:election@co.effingham.il.us).

## **Step 4. Vote and Return Your BALLOT**

Your ballot may be returned to the County Clerk's office by mail or in-person delivery. In-person delivery can be by either the voter or by any person authorized by the voter or by a company licensed as a motor carrier of property by the Illinois Commerce Commission under the Illinois Commercial Transportation Law, which is engaged in the business of making deliveries. If delivered, the ballot must be received by the County Clerk's office prior to the polls closing (7:00 p.m.) on Election Day (November 3, 2020). If mailed, you must affix postage and the ballot must be postmarked by Election Day. (Note that special rules apply to a voter who has been admitted to a hospital, nursing home or rehabilitation center within 14 days of Election Day. Please contact the County Clerk's office if this your situation).

You may confirm your receipt of ballot by the Effingham County Clerk's office at [www.co.effingham.il.us/clerk-recorder/elections](http://www.co.effingham.il.us/clerk-recorder/elections) or by calling 217-342-6535.

**VOTE BY MAIL APPLICATION**

PRINT- NAME AND ADDRESS

		Number
		<input type="text"/>
	Precinct Code	Judge Initials

Voter Code: \_\_\_\_\_

**GENERAL ELECTION – NOVEMBER 3, 2020**

I state that I am a resident in the precinct and county specified above, that I have lived at said address for 30 days or more preceding this election, and that I am lawfully entitled to vote in such precinct at said election to be held there.

I hereby make application for an official ballot or ballots to be voted by me at such election and agree that I shall return the ballot or ballots to the election official issuing the same in sufficient time for such official to tally the ballot on Election Day. Under penalties as provided by law pursuant to Section 29-10 of the Election Code, the undersigned certifies that the statements set forth in this application are true and correct.

<b><u>ADDRESS TO WHICH BALLOT IS TO BE MAILED</u></b>

Dated _____
_____
(Signature of Applicant)
_____
(Name of Applicant-Please PRINT)