

**SUMMARY**  
**Effingham County Board Meeting**  
**December 18, 2017**

**ROLL CALL, PLEDGE, PRAYER**

The County Board of Effingham County, Illinois met pursuant to a regular meeting on December 18, 2017 at 4:00 P.M. in the County Board Room, County Building, City of Effingham, State of Illinois. Meeting was called to order by Chairman Niemann.

Roll call was taken with the following Board Members present: Lloyd Foster, Jim Niemann, Karen Luchtefeld, David Campbell, John Perry, Jeff Simpson, Doug McCain, Rob Arnold, and Joe Thoele. Chairman Niemann led the Board in the Pledge of Allegiance and J. Niemann gave the Prayer.

**AGENDA CONSIDERATIONS - None**

**RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS - None**

**APPROVE MINUTES**

Motion made by L. Foster seconded by R. Arnold to approve the County Board meeting minutes of November 20 and 29, 2017. Motion carried.

**OFFICERS MONTHLY and SIX MONTH REPORTS**

Motion made by J. Thoele seconded by J. Simpson to approve the Officers reports for November and six month reports for period of June, 2017 through November 30, 2017. Motion carried.

**APPROVE BILLS: COUNTY BOARD PER DIEM & EXPENSES**

Motion made by L. Foster seconded by J. Thoele to approve payment of all the County bills plus County Board per diem and expenses. Roll call vote was taken with voting as follows: 8 Aye, 0 Nay. Motion carried.

**COUNTY BOARD PER DIEM AND EXPENSES – Paid November 22, 2017**

	Per Diem	Mileage		Per Diem	Mileage
Lloyd Foster	\$ 280.00	\$ 0.00	Jeff Simpson	\$ 560.00	\$ 104.00
Jim Niemann	1,445.00	0.00	Doug McCain	490.00	129.50
Karen Luchtefeld	490.00	0.00	Robert Arnold	350.00	0.00
David Campbell	770.00	24.00	Joe Thoele	350.00	40.00
John Perry	280.00	0.00			
			Total:	\$5015.00	\$297.50

**LEGAL NOTICE – 2018 County Board Meetings**

Motion made by K. Luchtefeld seconded by D. McCain to approve the FY2018 Legal Notice for County Board Meetings. Motion carried.

**AMEND LIQUOR ORDINANCE #17-24**

Motion made by K. Luchtefeld seconded by J. Thoele to amend the Liquor Ordinance #17-24. Voice vote taken. Motion carried.

**ADOPT ORDINANCE / UPDATE POLICY PROHIBITING SEXUAL HARASSMENT – UCCI Ordinance**

Motion made by J. Simpson seconded by R. Arnold to adopt the Ordinance/Update Policy Prohibiting Sexual Harassment. Voice vote taken. Motion carried.

**RESOLUTION – Participate in the State’s Attorney Appellate Prosecutor for FY18-\$12,000**

Motion made by K. Luchtefeld seconded by J. Thoele to participate in the State’s Attorney Appellate Prosecutor program for \$12,000. Roll Call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

**DELINQUENT PROPERTY RESOLUTIONS- 12-17-001, 12-17-002, 12-17-003, 12-17-004, 12-17-005 without committee recommendation**

Motion made by R. Arnold seconded by K. Luchtefeld to approve Delinquent Property Resolutions 12-17-001, 12-17-002, 12-17-003, 12-17-004, 12-17-005 without committee recommendation. Roll Call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

**CASA Office Remodel**

Motion made by J. Thoele seconded by K. Luchtefeld to approve the remodeling of the CASA office on the third floor of the County Office Building. Voice vote taken. Motion carried.

**RESOLUTION – FY18 Mileage Rate without committee recommendation**

Motion made by L. Foster seconded by D. McCain to approve leaving County mileage reimbursement at \$.50. Voice vote taken. Motion carried.

**RESOLUTION of APPOINTMENTS – 911 Community –at-Large, Nick Althoff (12/18/17 – 11/30/19)**

Motion made by D. Campbell seconded by J. Perry to approve the Resolution of Appointment for 911 naming Nick Althoff to the Community-At-Large position. Voice vote taken. Motion carried.

**COUNTY HIGHWAY**

County Engineer Greg Koester noted the Highway resolutions were all approved by the Road & Bridge Committee.

- **Resolution for 2018 Motor Fuel Tax Maintenance**
- **Motor Fuel Tax Materials – Award Lowest Responsible Bidders**
- **Resolution to Appropriate Motor Fuel Tax Funds for County Engineers Salary**

Motion made by J. Thoele seconded by J. Perry to approve Resolution for 2018 MFT Fuel Tax Maintenance. Roll Call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

Motion made by L. Foster seconded by J. Perry to award low bid to Carter Trucking. Roll Call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

Motion made by J. Perry seconded by J. Thoele to approve Resolution to appropriate MFT funds for Co. Engineers Salary. Roll Call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

**ELECTED OFFICIAL REPORTS –**

- Regional Office of Education #3-Unexpended funds for ending FY17-Refund \$2,608.42
- Coroner Duane Guffey reported there was only one bid received for body removal service. That bid came from RuralMed, LLC of Farina, Illinois. Coroner Guffey submitted the bid and reported he will accept RuralMed’s bid. This bid is lower than what was previously being paid.
- Public Transportation PCOM Phil Toops reported a new 12 passenger van will be picked up on December 19, 2017.
- Ambulance Oversight Committee Chair Mike DePoister reported that this committee had a good meeting with no issues. Board Member R. Arnold questioned the housing of Abbott Ambulance Service in the U of I Extension Building. A recent inspection by the City of Effingham found the need for a sprinkler system because some EMT’s use the building as sleeping quarters at times. Mr. DePoister reported this issue has been resolved.

**COMMITTEE REPORTS**

- Member K. Luchtefeld reported on Immunizations by the Effingham County Health Department and a change of meeting dates for the Board of Health. Meetings will be held in January, March, May, July, September and November the second Monday of the month at 6:00 p.m.
- Member D. Campbell reported there is approximately \$32,000 in the revolving Loan Fund.
- Member J. Thoele announced a change in the Road & Bridge Committee and the Buildings & Grounds Committee meetings for the coming year. The Road & Bridge Committee will meet at 8:00 a.m. in January, February, March, and December and at 7:30 a.m. April through November. The Buildings & Grounds Committee will meet at 9:00 a.m. January, February, March and December and 8:30 a.m. April through November.
- Chair Niemann reported a pleasant surprise in the form of a refund of \$2,608.42 from Regional Office of Education as Effingham County’s share of unexpended funds for FY2017.
- Chair J. Niemann also reported the Teamsters Union members in the Effingham County Highway Department have voted to de-certify. Notification was received of this decision on December 13, 2017.

**Road & Bridge – November 14, 2017**

Committee Members Present: Joe Thoele, Doug McCain and Jeff Simpson. Others present: Karen Luchtefeld, Jim Niemann, Becky Hoopingartner, Bob Westendorf, and Greg Koester. D. McCain moved and J. Simpson seconded to approve the October 10, 2017 minutes, unanimous. Reviewed and signed claims.

**Old Business**

1. Old Petition to vacate a portion of Liberty Township Road 200<sup>th</sup> Street – a mediation was conducted last week in hopes to bring the matter to resolution.

2. Township Culvert Inventory – Distributed reports to townships last month. Koester reported that townships have been very appreciative to provide a great management tool moving forward.
3. Revised Budget – proposed \$65,000 increase in highway levy and a \$22,000 increase in the Federal Aid Matching levy. First levy increases in nine years and replaces the \$87,000 recent cut in MFT allotments. The only other revisions area decrease to the hospitalization insurance and new line item of \$3,600 for incentive for three employees who declined insurance.

New Business:

1. MFT Material Letting – Rock letting is scheduled for 11 a.m. on December 14<sup>th</sup>. The county has tightened up the rock specifications for the county in hopes of a longer lasting product. Expect a very small increase in cost but may allow the county to extend our 3-year cycle to a 4-year cycle.
2. Bridge Inspections – Mark and Chad completed half the bridge inspection needed this winter. The county provides this service at no charge to the townships.
3. State Water Survey / FEMA – FEMA, along with the Illinois State Water Survey will do more surveys along the several drainage ways (especially around more populated areas) to improve flood mapping in the county. Koester suggested the Lake Sara area be included, not an incorporated area, but experienced the largest population growth.
4. 2018 MFT Budget Resolutions – to be included at the next meeting.
5. Project Programming – Most road funds are designated towards West Evergreen and Moccasin Road. Also, more bridges will be scheduled for replacement.
6. Election to Decertify from Teamsters Votes will be tallied December 5<sup>th</sup>. Requested to suspend union negotiations pending results.
7. Status of Maintenance –
  - 100 tons of additional salt was delivered
  - Drainage projects
  - Additional crack sealing should be wrapping along South Altamont
  - Mowing fence to fence
  - Shouldering
  - Clean bridge decks
8. Miscellaneous –
  - Invoicing ETSB for 911 Sign Inspection/Maintenance
  - CRP payment received from tenant
  - New hire started two weeks ago and all going well
  - St. Francis Subd. – extend letter of credit to October 2018

D. McCain moved and J. Simpson seconded to adjourn, unanimous.

S/ Greg Koester	12/12/17	S/ Joseph E. Thoele	12/12/17
COUNTY ENGINEER	DATE	CHAIRMAN of ROAD & BRIDGE COMMITTEE	DATE

**911 - November 21, 2017**

Board Members Present: Nick Althoff, Chief of Police Jeff Fuesting, Larry Thies, Wayne Rubach, Sheriff David Mahon, Julie Stephens, Mike DePoister

Absent: Johnathon Paholke, David Campbell. Others Present: Jodi Moomaw, Tina Daniels, Jason Repking, Chief Deputy Paul Kuhns, Greg Sapp, Jim Niemann

Approval FY18 Budget

- Jeff Fuesting reported the Finance Committee met on Friday, November 17, 2017. It was determined there will be enough in the StarCom line item for Altamont’s radios. He budgeted for City additional police radios, but they won’t be getting the radios until mid-year and may just get a few at a time.
- The Committee put \$40,000 in Maintenance of Consoles and took \$20,000 from Maintenance of Telephony System, since we will be getting a new phone system, maintenance should be included in the warranty. J Fuesting motion/W Rubach second to pay for telephone maintenance by the month next year, Approve FY18 budget as presented. Roll call vote: (Approving Votes: Althoff, Rubach, Mahon, Stephens, Fuesting, Thies, DePoister: Disapproving Votes: 0; Absent: Campbell, Paholke). Motion carried.
- The service agreement for Maintenance of Consoles came in at \$89,484.34 annually. Jodi Moomaw will try to negotiate this cost. The bill did not have a breakdown of services. Moomaw will check with O’Fallon to see what their maintenance costs are. If it is more than \$40,000, we may need to take any shortfall, out of reserves, depending on how much and when the state disburses funds.

General Information/Public Comments - None

Adjourn/Next Meeting - On a motion by D Mahon and seconded by M DePoister the meeting was adjourned December 12, 2017 at noon on the Third Floor at the Effingham County Building. Motion carried.

Minutes Submitted by Joyce Worman, Administrative Aide for 911

**Legislative - December 11, 2017**

Committee Members Present: Jeff Simpson, Chair, Jim Niemann, Lloyd Foster, Karen Luchtefeld, David Campbell, J. Perry D. McCain, R. Arnold and Joe Thoele,

Officials: County Clerk K. Hirtzel, Sheriff David Mahon. This meeting called to order by Chair J. Simpson

1. Minutes – Member L. Foster motioned to approve the minutes of the November 13, 2017 meeting of this committee. Member K. Luchtefeld seconded. Motion carried.
2. New Business
  - New York Life Insurance – New York Life Insurance Agents Scott Perhacs and Jamie Jones attended this meeting to ask this committee if they could present to county employees a new NYL product – Long Term Care. After discussion this committee suggested that other companies should be able to present to employee’s and that the Insurance Committee would discuss it. Chair J. Simpson thanked the gentlemen for presenting their product.
  - 2018 County Board Meetings Legal Notice – Member R. Arnold motioned to send to the full Board at its meeting of December 18, 2017 a recommendation to approve the schedule of 2018 County Board Meetings Legal Notice. Member L. Foster seconded. Motion carried.
  - Amend Liquor Ordinance #17-24 – Member K. Luchtefeld motioned to send to the Full Board a recommendation to insert language in Section 8: Paragraph 5, Class E License to read “of beer, wine and distilled spirits for consumption only”. Member J. Niemann seconded. Motion carried.
  - Sexual Harassment Policy – A letter from Illinois Association of County Board Members regarding Public Act 100-0554 has been received. This public act became law on November 17, 2017 and requires local governments to update their personnel policies to reflect the new law on sexual harassment. Member R. Arnold motioned to send to the Full Board the recommendation to adopt the attached Ordinance Adopting a Policy Prohibiting Sexual Harassment for Effingham County. Member L. Foster seconded. Motion carried.
3. Unfinished Business – Class Action Opioid Lawsuit – Member L. Foster motioned to table this item to the January 18, 2018 meeting of this committee. Member J. Niemann seconded. Motion carried. Committee members believe this item needs to have the input of States Attorney Bryan Kibler who isn’t in attendance today.
4. Appointments – 911 Board – Community –At-Large Member – Member J. Niemann motioned to send to the Full Board the appointment of Jeff Odenthal to this position. Motion died for lack of a second. Member J. Perry motioned to send to the Full Board the appointment of Nick Althoff to this position. Member L. Foster seconded. Motion carried with J. Niemann voting no.
5. General Information/Public Comment
  - This committee discussed possible referendum for the upcoming elections. Springfield (the Illinois Legislature) is suggesting the consolidation of local units of government. This committee discussed Township and School consolidations.
  - Member J. Thoele announced the Building and Grounds Committee scheduled for December 13, 2017 has been cancelled.
6. Member K. Luchtefeld motioned to adjourn this meeting. Member L. Foster seconded. Motion carried.

Respectfully submitted,

S/ Kerry J. Hirtzel

Kerry J. Hirtzel, Effingham County Clerk

**911 - December 11, 2017**

Board Members Present: Nick Althoff, Chief of Police Jeff Fuesting, Larry Thies, Wayne Rubach, Sheriff David Mahon, Dave Campbell, Mike DePoister,

Johnathon Paholke. Absent: Julie Stephens

Others Present: Jodi Moomaw, Tina Daniels, Jason Repking, Chief Deputy Paul Kuhns, Greg Sapp, Chief Deputy Danny Lake, Jane Lustig, Motorola Reps, Eric

Smith with Barbeck and Dan Butzirus

Minutes - On a motion by L Thies seconded by D Campbell minutes of the November 14, 2017 and November 21, 2017 meeting were approved as written. Motion carried.

Financial & Expenditure Report - J Fuesting gave the financial report showing a November 30, 2017 balance of \$580,288.25 along with an Expenditure Statement totaling \$44,644.95. Included in the bills was the annual maintenance contract for PSAP radio consoles for \$35,389.58. D Mahon motioned and M DePoister seconded to accept the financial & expenditure reports. Roll call vote: (Approving Votes: Althoff, Rubach, Mahon, Fuesting, Thies, Campbell, DePoister, Paholke: Disapproving Votes: 0; Absent: Stephens). Motion carried.

Committee Reports - Nothing reported.

Addressing Reports- Tina Daniels - Tina Daniels addressed 2 new addresses for November. She continued online training with Indigital.

System Administrator’s Report – Jodi Moomaw

PSAP OPERATIONS NOVEMBER STATS (SEE ATTACHED DETAILED REPORT)

TOTAL CITY/COUNTY 911 WIRELESS CALLS	802	TOTAL CITY/COUNTY LANDLINE CALLS	1159
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- Moomaw said she continues to work with Indigital. Changes have been made during the transition. The buzzing issue has been fixed. Due to the IP based network, some things were not displaying correctly.
- State Level – 911 State Administrator plans on releasing the NG grants for equipment Dec 15 to be submitted by the end of February. The State is continuing to offer consolidation grants but the pool of money is separate. 14 million dollars has been estimated for the NG grants statewide for ETSB's to submit. Any leftover grant money that is not applied for, will be distributed back to the ETSB's.
- Moomaw will start preparing the Annual Financials and Operation Report on the 2017 year.
- 911 Liability Class, sponsored through a INENA grant, will take place at the Effingham Public Library. Telecommunicators or anyone else that is required to have CE hours through IDPH that attends will receive 7 hours CE. I site code has been approved.

IT Report- Jason Repking

- Submitted monthly report (attached)
- Jason Repking reported the VPN for Abbott is up and connected. Abbott will need to test it.

Old Business - Altamont Police Department StarCom User Fees were approved in November for up to (5) StarCom Mobile Radios. Altamont Police reported getting 5 mobiles.

New Business

- J Paholke reported MABAS will be hosting a fire dispatch class in April, at the National Guard Armory, Effingham, IL. This class will be free.
- Paholke reported Feb 7-9 is the MABAS/ITTF Dispatcher Training Summit in Bloomington-Normal, IL

General Information/Public Comments - Eric Smith, from Barbeck, reported Dan Butzirus will be the new contact person for Motorola. He has been with Motorola for 10 years. Randy Neal has taken a job with the State of Illinois.

Adjourn/Next Meeting - On a motion by J Paholke and seconded by J Fuesting the meeting was adjourned to January 9, 2018 at noon on the Third Floor at the Effingham County Building preceded by the Quarterly Emergency Service Agencies Meeting at 11:45AM. Motion carried.  
Minutes Submitted by Joyce Worman, Administrative Aide for 911

**Building and Grounds – Cancelled**

**Airport - December 13, 2017**

Commission Members Present: (Roll Call Taken) Tony Siemer, Jim Niemann, Stan Bahrns, Jeff Simpson, Phil Toops (Came after roll call taken)

Others Present: Jerry Tate, City Engineer Jeremy Heuerman, County Engineer Greg Koester, Rob Waller of Hanson Engineers

Minutes - J Niemann motion/J Simpson second to approve the November 1, 2017 minutes as written. Unanimous, Motion Carried.

Correspondence

Review and Approve Bills - J Simpson motion/S Bahrns second to approve bills totaling \$19,566.45. Unanimous, Motion carried.

Old Business - none

New Business

- Transportation Improvement Programming (TIP) – Programming submittal are to be submitted by December 15<sup>th</sup>. Commission discussed different funding options for both the Environmental Assessment for the runway extension versus infrastructure for new corporate hangar. J Niemann motion/S Bahrns second to move forward with the Environmental Assessment earmarking GA Entitlement (90%), State(5%), and Local (5%), unanimous. Motion carried. J Niemann motion/J Simpson second to move the Environmental Assessment project up to the #1 project priority and construction of hangar down. Unanimous. Motion carried.
- Ground Lease for Proposed Hangar – no discussion. Michael Wright is contemplating constructing a hangar to house up to three aircraft.
- Obstruction Removal Project – G Koester reported 6 bids were received. S Bahrns motion/J Niemann second to concur in award to low bidder, A.J. Walker for \$188,000. Unanimous. Motion carried.
- Hanson Agreement for Obstruction Removal Project – Rob Waller said the tree removal project has been approved by Aeronautics and would start late January or early February. P Toops motion/J Simpson second to proceed with the Hanson Agreement on the Obstruction Removal Project. Unanimous. Motion carried.

General Information

- Farm Leases – All leases paid and entered into agreement for next year.
- J Tate reported receiving another courtesy car from the Sheriff's Department. After a few repairs, the Airport currently has 2 nice courtesy cars.

Adjourn/Next Meeting - P Toops motioned/S Bahrns seconded to adjourn the meeting. Unanimous. Motion carried.

The next Effingham County Airport Commission meeting will be on Wednesday, January 3, 2018 at 9:00 A.M. at the Effingham County Building 3<sup>rd</sup> Floor. Minutes submitted by Joyce Worman, Administrative Aide to Airport Commission

**Tax & Finance – December 14, 2017**

Tax & Finance Committee of the Whole: Rob Arnold, Chairman, Jeff Simpson, Vice Chair, Lloyd Foster, Jim Niemann, Karen Luchtefeld, Dave Campbell, John Perry, Doug McCain, Joe Thoele. Committee Members Present: R Arnold, J Simpson, L. Foster, J Niemann, K Luchtefeld, J Perry, D McCain and J Thoele. This meeting called to order by Chair R Arnold

- 1) Member L. Foster motioned to approve the minutes of the November 16, 2017 meeting of this committee. Member J Thoele seconded. Motion carried.
- 2) Unfinished Business – State's Attorney Appellate Prosecutor – Member K. Luchtefeld motioned to send to the Full Board at its meeting of December 18, 2017 the recommendation to accept the Resolution for the State's Attorney Appellate Prosecutor. Member J. Simpson seconded. Motion carried.
- 3) New Business - CASA Office Remodel – Member J. Thoele related the Court Appointed Special Advocate office personnel is in need of more office space. Currently CASA uses space in the third floor of the Building. Since they are hiring another person they would like to trade their outer room for the current county mail room located adjacent to their current offices. CASA will pay for all materials for the remodel and the work will be done by County maintenance staff as time allows. Member K. Luchtefeld motioned to send to the Full Board the recommendation to allow CASA the space adjustment. Member J. Perry seconded. Motion carried.
- 4) General Information/Public Comment
  - The County Board has received a second proposed sexual harassment policy to consider. This one came from UCCI. State's Attorney Bryan Kibler has reviewed and recommended this policy. County Board Chair J. Niemann will place this item on the County Board agenda without recommendation.
  - County Clerk Kerry Hirtzel presented the list of delinquent properties for the Board to approve. Board Chair J. Niemann will place on the agenda also without committee recommendation. This item came to the County Clerk too late to be placed on the Tax & Finance Committee of the Whole agenda in order to pass through committee.
  - Board Chair J. Niemann also received notice of the State of Illinois mileage rates for the year 2018 too late for this meeting. He will put this on the County Board agenda without recommendation also.
- 5) Member K. Luchtefeld motioned to adjourn this meeting. Member L. Foster seconded. Motion carried.

Respectfully submitted,

Kerry J. Hirtzel, Effingham County Clerk

**CLOSED SESSION - Personnel**

Motion made by L. Foster seconded by K. Luchtefeld to go into Closed Session to discuss Personnel. Motion carried.

**ADJOURN to January 16, 2018 AT 4:00 P.M.**

Motion made by K. Luchtefeld seconded by J. Perry to adjourn to Tuesday, January 16, 2018 at 4:00 P.M. Motion carried.