

NOTICE OF VACANCY

POSITION: EFFINGHAM COUNTY ETHICS COMMISSION MEMBER

DEPARTMENT: EFFINGHAM COUNTY ETHICS COMMISSION

POSITION SUMMARY:

The Commission shall be comprised of three members appointed by the County Board Chairman with the advice and consent of the County Board. No person shall be appointed as a member of the Commission who is related, either by blood or by marriage up to the degree of first cousin, to an elected officer of Effingham County. No more than two members of the Commission shall belong to the same political party at the time such appointments are made. Party affiliation shall be determined by affidavit of the person appointed. MEETS AS REQUIRED.

DUTIES: Subject to Effingham County Ordinance 33.45 (D)

The Commission shall have the following powers and duties:

- (1) To promulgate procedures and rules governing the performance of its duties and the exercise of its powers; 2017 S-1 Officials and Employees 64A
- (2) Upon receipt of a signed, notarized, written complaint, to investigate, conduct hearings and deliberations, issue recommendations for disciplinary actions, impose fines in accordance with § 33.99(B) and refer violations of §§ 33.A41 or 33.42 to the appropriate attorney or prosecution. The Commission shall, however, act only upon the receipt of a written complaint alleging a violation of this subchapter and not upon its own prerogative;
- (3) To receive information from the public pertaining to its investigations and to require additional information and documents from persons who may have violated the provisions of this subchapter;
- (4) To compel the attendance of witnesses and to compel the production of books and papers pertinent to an investigation. It is the obligation of all officers and employees of the Effingham County to cooperate with the Commission during the course of its investigations. Failure or refusal to cooperate with requests by the Commission shall constitute grounds for discipline or discharge; and
- (5) The powers and duties of the Commission are limited to matters clearly within the purview of this subchapter.

QUALIFICATIONS:

1. 18 Years of Age.
2. Effingham County Resident who is eligible to vote in Effingham County.
3. Must be objective, have good judgement, and have high moral standards.
4. Not related to an elected officer of Effingham County.
5. Any political party is eligible for appointment for this position.

Pay rate:

Voluntary Service

Applications due at the Effingham County Board Office no later than May 5, 2023 at 4:00 P.M.

Applications may be emailed to jdouthit@co.effingham.il.us or mailed to Effingham County Board Office, Attn: PCOM Position, 101 N. Fourth St, Suite 301, Effingham, IL 62401.

All questions should be directed to the Effingham County Board Chairman, Josh Douthit 217-342-8406.