

SUMMARY
Effingham County Board Meeting
December 19, 2011

ROLL CALL, PLEDGE, PRAYER

The County Board of Effingham County, Illinois met pursuant to a regular meeting on December 19, 2011 at 4:00 P.M. in the County Board Room, County Building, City of Effingham, State of Illinois. Meeting was called to order by Chairman C. Willenburg.

Roll call was taken with the following Board Members present: Jim Reeves, Karen Luchtefeld, David Campbell, Bob Shields, Jeff Simpson, Carolyn Willenburg, Rob Arnold, and Larry Vahling. Absent: J. Niemann.

Chairman C. Willenburg led the Board in the Pledge of Allegiance and D. Campbell gave the Prayer.

AGENDA CONSIDERATIONS - None

RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS - None

APPROVE MINUTES

Motion made by L. Vahling seconded by D. Campbell to approve the County Board meeting minutes of November 21, 2011 and Special Board meeting of November 29, 2011. Motion carried.

OFFICERS REPORTS

Motion made by J. Simpson seconded by L. Vahling to approve the Officers reports for November 2011 and Six Month Reports for May – November 2011. Motion carried.

APPROVE BILLS: COUNTY BOARD PER DIEM & EXPENSES

Motion made by D. Campbell seconded by R. Arnold to approve payment of all the County bills plus County Board per diem and expenses. Roll call was taken and voting was as follows: 8 Aye, 0 Nay. Motion carried.

COUNTY BOARD PER DIEM AND EXPENSES – Paid December 28, 2011

	Per Diem	Mileage
Jim Reeves	\$ 0.00	\$ 0.00
Jim Niemann	0.00	0.00
Karen Luchtefeld	220.00	0.00
David Campbell	510.00	0.00
Bob Shields	615.00	0.00
Jeff Simpson	580.00	130.00
Carolyn Willenburg	675.00	180.00
Robert Arnold	320.00	0.00
Larry Vahling	<u>460.00</u>	<u>26.00</u>
Total:	\$ 3,380.00	\$ 336.00

PROCLAMATION – No Bullying or Cyberbullying in Effingham County

Chairman C. Willenburg read and signed the Proclamation for “No Bullying or Cyberbullying in Effingham County.”

TAX LEVY

Motion made by J. Simpson seconded by L. Vahling to approve the Tax Levy for 2012. Roll call vote with voting as follows: 5 Aye, 3 Nay. Motion carried. Disapproving votes cast by: J. Reeves, D. Campbell and R. Arnold.

APPROVE DENTAL, VISION, LIFE INSURANCE BID (Voluntary - Employee Pays Premium)

Motion made by K. Luchtefeld seconded by R. Arnold to approve the Dental, Vision and Life Insurance bids for County employees effective 1/1/12 – 12/30/12. Roll call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

APPROVE SIGNING ENGAGEMENT LETTER with WEST & CO for FY2011 AUDIT

Motion made by L. Vahling seconded by K. Luchtefeld to approve engagement letter with West & Co. for FY2012 Audit. Roll call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

RECOMMENDATION for Addition to the AG AREA – Paul Willenburg

Motion made by R. Arnold seconded by B. Shields to approve the recommendation for addition to the Ag Area of property owned by Paul Willenburg. Motion carried.

APPROVE REVOLVING LOAN FUND through USDA

Motion made by D. Campbell seconded by R. Arnold to approve the Revolving Loan Fund through USDA. Roll call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

RESOLUTIONS of APPOINTMENT

- **Economic Development Advisory Board - L. Taylor to replace M. Probst (12/19/11 to 9/30/13)**
- **Board of Review – Charles Braasch to replace L. Gobczynski (1/1/12 to 5/31/13)**

Motion made by R. Arnold seconded by J. Simpson to approve the Resolution of Appointment naming Larry Taylor to the Economic Development Advisory Board, replacing Mark Probst. Motion carried.

Motion made by K. Luchtefeld seconded by D. Campbell to approve the Resolution of Appointment naming Charles Braasch to the Board of Review, replacing Leon Gobczynski. Motion carried.

COUNTY HIGHWAY

- A. Approve Final Plat for Dixon Subdivision**
- B. Resolution to award bids to furnish rock to various stockpiles**
- C. County Maintenance Resolution to Appropriate 2012 Motor Fuel Tax funds**
- D. Appropriate 2012 Motor Fuel Tax Funds for County Engineer Salary**
- E. Resolution to Participate in County Engineer Salary Program**

A. Motion made by B. Shields seconded by R. Arnold to approve the final plat for Dixon Subdivision. Motion carried.

B. Motion made by J. Simpson seconded by L. Vahling to approve the Resolution awarding bids to furnish rock to various stockpiles. Roll call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

C. Motion made by B. Shields seconded by L. Vahling to approve County Maintenance Resolution to Appropriate 2012 Motor Fuel Tax funds in the amount of \$994,900.00. Roll call vote with voting as follows: 8 Aye, 0 Nay. Motion carried.

General Information - D Campbell said the Airport tourism group will be meeting with Deana Nuxoll, from Imagine This, on December 20 at 1:20PM in the County Board Room. The county has contracted with "Imagine This" to redesign their website. Campbell would like for Jerry Tate to be present for updating runway information.

Hangar Report (November 2011)

T Hangar (11 @ \$75.00 each)	825.00 x 80%	660.00
Graham Hangar	600.00 x 80%	480.00
R/R Donnelley		600.00
Heartland Beech Jet		600.00
County Hangar	200.00 x 80%	<u>160.00</u>
TOTAL RENT PAID TO COUNTY		\$2,500.00

Fuel Flow

Jet A Ending Meter	89547.4
Jet A Beginning Meter	<u>83675.2</u>
Total	5872.2
100LL Ending Meter	849756.6
100LL Beginning Meter	<u>848925.1</u>
Total	831.5
Grand Total Gallons	6703.7 X .06=402.22
TOTAL DUE	<u>\$2902.22</u>

Adjourn/Next Meeting - L. Vahling motioned and S. Bahns seconded to adjourn the meeting. The next Effingham County Airport Commission meeting will be on Wednesday, January 4, 2012 at 4:00 P.M. at the Effingham County Airport Terminal.

Minutes submitted by Joyce Worman, Administrative Aid to the Airport Commission

Legislative – December 12 2011

Committee: Carolyn Willenburg, Chairman, Rob Arnold, Vice-Chairman, Jim Reeves, Jim Niemann, Karen Luchtefeld, David Campbell, Bob Shields, Jeff Simpson, Larry Vahling.

Committee Members Present: C. Willenburg, R. Arnold, K. Luchtefeld, D. Campbell, B. Shields, J. Simpson, L. Vahling.

This meeting called to order by Chair C. Willenburg

1. K. Luchtefeld motioned to approve the minutes of the November 14, 2011 meeting of this committee. L. Vahling seconded. Motion carried.
2. Unfinished Business - none
3. New Business
 - Ag Area Addition – L. Vahling motioned to send to the Full Board at its meeting of December 19, 2011 the recommendation to allow Paul Willenburg of Bishop Township to include his property in the Effingham County Agricultural Area. Mr. Willenburg's letter of request for such action was submitted to this committee. J. Niemann seconded. Motion carried.
 - Revolving Loan Fund – D. Campbell reported that the Effingham County Economic Development Advisory Board recommends the County apply for a Revolving Loan Fund grant that would promote business in Effingham County. Member Campbell noted there has been one inquiry. This grant would come from USDA Rural Development in the amount of \$99,000. The fund would loan money out for businesses at low interest and when the loan is paid back it would be available to be loaned out again. R. Arnold motioned to send to the Full Board the recommendation to apply for the grant and to make the Economic Development Advisory Board the committee to administer the fund for Effingham County. B. Shields seconded. Motion carried.
 - Ken Larimore, Community and Economic Development Educator with the University of Illinois Extension Service attended this meeting to inform this committee of programs available to community leaders, business owners and government officials.
4. Appointments:
 - Mark Probst has resigned from the Economic Development Advisory Board because of time restraints. J. Simpson motioned to accept Mr. Probst's resignation and to forward to the Full Board the appointment of Larry Taylor to the EDAB. R. Arnold seconded. Motion carried.
 - B. Shields motioned to send to the Full Board the appointment of Charlie Braasch to the Effingham County Board of Review for a term of January 1, 2012 to May 31, 2013. J. Niemann seconded. Motion carried.
5. General Information
 - Chair Willenburg announced the retirement of Fred Walker from South Central Illinois Regional Planning at the end of January 2012. Mr. Walker will be honored at an open house in January to commemorate his 38 years as director of SCIRP. C. Willenburg asked this committee to think about ideas for Effingham County to recognize Mr. Walker on his retirement.
 - A letter has been received from the United States Postal Service regarding their Feasibility study on Keeping Processing Centers open. The Effingham Processing Center is affected by this study. The USPS will hold a public meeting on December 22, 2011 from 6:30 p.m. to 8:30 p.m. at the Effingham Knights of Columbus on West Fayette Avenue and Raney Street.
 - L. Vahling announced the meeting of the Building Grounds Committee of the Whole for December 14, 2011 is cancelled.
 - D. Campbell announced that Post Oak Flats will not be funded for 2012 so the current committee will be in a holding pattern for a couple of years in case the funding is restored. If funding is not restored the committee will then be disbanded.

Meeting adjourned by Chair Willenburg.

Respectfully submitted

Kerry J Hirtzel, Effingham County Clerk and Recorder

Building & Grounds – December 14, 2011- Cancelled

Tax & Finance – December 15, 2011

Committee Members: J. Simpson, Chair, D. Campbell, Vice-Chair, J. Reeves, J. Niemann, K. Luchtefeld, B. Shields, C. Willenburg, R. Arnold, L. Vahling.

Committee Members Present: J. Simpson, Chair, D. Campbell, Vice-Chair, J. Niemann, R. Arnold, K. Luchtefeld, B. Shields, C. Willenburg, L. Vahling. Absent: Jim Reeves

This meeting called to order by Chair J. Simpson

1. R. Arnold motioned to approve the minutes of the November 17, 2011 meeting of this committee. J. Niemann seconded. Motion carried.
2. Unfinished Business – None
3. New Business
 - FY2012 Audit, Letter of Understanding with West & Company - Two letters of understanding from West & Company to provide audit services for the year ended November 30, 2011 was reviewed. One letter is for services to the County and the other is for the service to the Effingham County Circuit Clerk. There was discussion to possibly bid the audit services out for next year as another local CPA has expressed interest in bidding for the County. L. Vahling motioned to send the recommendation for acceptance of these letters of understanding to the Full Board at its meeting of December 21, 2011. K. Luchtefeld seconded. Motion carried.
 - Tax Levy - The proposed tax levy for FY2012 was presented. The net levy of \$3,587,350.00 represents a 4.1% increase. After discussion L. Vahling motioned to send the proposed tax levy to the Full Board for approval. C. Willenburg seconded. Motion carried with 5 yeas and 2 nays.
 - TREC – Highway Engineer Greg Koester gave an update on the Trails Recreation Effingham County project. All but the actual fabrication of the truss bridge is completed on the bridge to span the Little Wabash River. The first invoice was received and has been forwarded to TREC. The bill has to be paid by the County but this will come from TREC funds.
4. General Information
 - Recommendation of Dental, Vision and Life – C. Willenburg and J. Simpson met with the Insurance Advisory Group this morning who recommends Guardian as the company for Dental, Vision, and Life coverage and Weis Insurance as agent. Open

enrollment will be held for employees on Tuesday December 20, 2011. C. Willenburg commented that the advisory committee has been very good to work with through the insurance renewal period. J. Niemann motioned to send to the Full Board the recommendation of Guardian Insurance and Weis Insurance. R. Arnold seconded. Motion carried.

- 911 Joint Task Force Update – J. Simpson and J. Niemann have been attending the 911 Joint Task Force meetings. That committee has been discussing hiring a consultant to study the feasibility of merging the two Emergency PSAP's. This committee (T&F) does not want to commit to that endeavor.
- J. Simpson announced a Wind Energy Conference set for February 8, 2012 in Normal, Illinois.
- C. Willenburg announced the reception to honor Fred Walker on his retirement from SCIRP is January 20, 2012 in Salem from 2-4pm.

Meeting adjourned on motion by L. Vahling, seconded by D. Campbell.

Respectfully submitted, Kerry J. Hirtzel

Effingham County Clerk and Recorder

CLOSED SESSION - None

ADJOURN TO January 17, 2012 AT 4:00 P.M.

Motion made by B. Shields seconded by R. Arnold to adjourn to Tuesday, January 17, 2012 at 4:00 P.M. Motion carried.